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PUBLIC NOTICE OF SELECTION FOR THE AWARDING OF 12 SCHOLARSHIPS IN THE FRAMEWORK OF THE 2024 ITERATION OF THE "SUMMER INSTITUTE IN POPYROLOGY"

THE DIRECTOR OF THE DEPARTMENT

- **in view** of the University Statute
- **in view** of the Regulation on Administration, Accounting and Finance
- **in view** of the Regulation on Administrative Procedures of the University of Florence
- **in view** of the EU Regulation 2016/679 (GDPR) on the protection of individuals with regard to the processing of personal data;
- **with regard** to the Internal Regulations of the Dipartimento di Lettere e Filosofia, issued by Rectoral Decree no. 87 prot. no. 8324 of 2013
- **with regard** to the agreement between the "American Society of Papyrologists" and the Istituto Papirologico "G. Vitelli" dated 25 October 2023 and taken on prot. no. 3409 of 26 October 2023;
- **with regard** to the request submitted by Prof. Francesca Maltomini and registered under no. 281858/2023;
- **with regard** to the resolution of the Council of the Dipartimento di Lettere e Filosofia on 22 November 2023 authorizing the launching of a comparative procedure aimed at awarding 12 scholarships to participate in the 'Summer Institute in Papyrology 2024';
- **considering** that the grants will be funded by "The American Society of Papyrologists" (Project SUMMERINSTITUTE2024- CUP B11J23000370007);

DECREES

A selection procedure is announced for the awarding of **12 scholarships** within the framework of the 'Summer Institute in Papyrology 2024'.

Article 1 - Purpose of the selection

The purpose of this selection is to identify 12 students, from EU and non-EU countries, interested in participating in the 'Summer Institute in Papyrology' to be held at the Istituto



UNIVERSITÀ
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DILEF
DIPARTIMENTO
DI LETTERE
E FILOSOFIA

Papirologico ‘G. Vitelli’ from 1 to 26 July 2024. The principal objective of the Summer Institute is to provide participants with sufficient instruction and practical experience to enable them to make productive use of texts on papyrus in their research and to become active scholars in the field of papyrology. The Summer Institute is directed at advanced graduate students and younger faculty in relevant fields, including Classics, Ancient History, Egyptology, Archaeology, Ancient Religions, and Biblical Studies. A certificate will be provided to those completing the institute, but the host institution neither grants credit nor provides a transcript.

Article 2 - Deadline and terms for submitting applications

Applications to participate, addressed to the Director of the Dipartimento di Lettere e Filosofia and to the Director of the Istituto Papirologico “G. Vitelli” and drawn up according to the attached facsimile (attachment A), must be received by January 3, 2024 at 1pm Central European Time.

The following methods of submitting the application are permitted:

- a) electronically to the following e-mail address: selezioni@letterefilosofia.unifi.it. The application must be signed and sent scanned together with a non-authenticated scan of an identity document of the signatory; applicants must have a personal email address to submit the application. All documents attached to the e-mail message must be in PDF format. The subject of the message must be marked "Application for a scholarship for participation in the Summer Institute in Papyrology 2024".
- b) electronically to the following certified e-mail address: letterefilosofia@pec.unifi.it ; applicants must have a personally registered certified e-mail address for submitting their application. The documents attached to the e-mail message must be in PDF format. The subject of the message must be marked "PEC - Application for a scholarship for participation in the Summer Institute in Papyrology 2024".
- c) by hand delivery to the competent organizational unit of the Dipartimento di Lettere e Filosofia, Via della Pergola n. 58-60, tel. +39 0552756200.

In the cases referred to in points a), b), and c), failure to sign shall result in exclusion from the comparative evaluation.

Article 3 - Amount of the award grant

An award grant of € 2,000 is foreseen for each student admitted in the selection process. Students from non-European Union countries are awarded an additional € 500, so that



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DEGLI STUDI
FIRENZE

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DIPARTIMENTO
DI LETTERE
E FILOSOFIA

their award grant will amount to € 2,500.

In the event that the total amount of the scholarships awarded is less than the overall allocation, the surplus will be used to meet the organizational costs associated with the Summer Institute.

The total cost of the awarded prizes will be funded by “The American Society of Papyrologists” (Project SUMMERINSTITUTE2024- CUP B11J23000370007).

Article 4 - General and special requirements

4.1 Candidates must meet the following requirements:

- 1) Possession of a Master's Degree or equivalent in Ancient Studies
- 2) Proficiency in ancient Greek;
- 3) Educational and scientific curriculum demonstrating the experience necessary to carry out the specific programme that is the subject of the grant.

The aforementioned general and specific requirements must be possessed on the date of the deadline for submitting the application.

4.2 In the application for admission to the selection, the candidate must clearly state the following under his/her own responsibility, pursuant to Decree of the President of the Italian Republic no. 445/2000:

- a) surname and first name
- b) date and place of birth, address of residence;
- c) nationality;
- d) possession of the specific requirements set out in Article 4.1 of this notice;

4.3 The application must be accompanied by

- **curriculum vitae et studiorum**, dated and signed by the candidate, containing a detailed description of any studies and previous experience relevant to the requirements, as well as any other information that the candidate deems useful for the purposes of the assessment
- scan of a **valid identification document**
- **cover letter**
- **two recommendation letters** from scholars who can speak to the candidate's academic preparation and suitability for the program. Referees should send their letters of recommendation directly to this address: elena.batzu@unifi.it.



The academic and professional qualifications may be self-certified, it being understood that the candidate who is awarded the grant may be asked to produce the relevant documents.

4.4 The University of Florence accepts no responsibility for the unavailability of the addressee, for the loss of communication due to inaccurate information in the candidate's address or due to failure or delay in communicating a change in the address indicated in the application, nor for any computer errors or errors attributable to third parties, fortuitous events or force majeure.

Candidates are admitted to the selection process subject to conditions and may be excluded at any time by reasoned decision of the Director of the Department due to lack of requirements.

Art. 5 - Conduct of the procedure

5.1 The selection will be carried out by the Commission appointed for this purpose, by special order of the Director of the Department, after the deadline for submitting applications.

The Commission shall be composed of no less than three experts, one of whom shall act as Chair and be assisted by a secretary taking minutes.

The Selection Committee will have a total of **100** points, taking into account the following criteria

- 1) overall academic preparation in the fields relevant to the Summer Institute - up to a maximum of 45 points
- 2) knowledge of Greek - up to a maximum of 25 points
- 3) knowledge of other ancient languages besides Greek, and of modern languages - up to a maximum of 14 points
- 4) pertinence of the course to the applicant's career path - up to a maximum of 16 points

5.2 At the end of the evaluation procedure, the Commission draws up a ranking of the candidates in decreasing order of scores;

5.3 The Administration reserves the right, in the case of renouncement on the part of one or more scholarship winners, to select a replacement or replacements from the next position(s) in the ranking. Candidates who are selected to come off the waitlist will be contacted by the Administration at the e-mail address provided in the application;

5.4 The ranking will be published on the University's official notice board and on the



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DEGLI STUDI
FIRENZE

DILEF
DIPARTIMENTO
DI LETTERE
E FILOSOFIA

Department's website at <https://www.letterefilosofia.unifi.it/cmpro-v-p-257.html>.

All information, amendments and additions relating to this notice will be published on the University's official notice board, where the composition of the Commission will also be published, and on the Department's website.

Art. 6 - Processing of personal data

Applicants should note that the processing of their personal and sensitive data will be carried out in accordance with the terms of the EU Regulation 2016/679 (GDPR) on the protection of individuals with regard to the processing of personal data.

Art. 7 - Health and safety in the workplace

Candidates acknowledge that, pursuant to the Italian Legislative Decree 81/08 and the 'University Regulations for Health and Safety in the Workplace' of the University of Florence (Decree prot.no.79162 of 26/05/2017), in cases where the conditions and the relative circumstances apply, they are obliged to collaborate in the correct implementation of the measures put in place for the prevention of health and safety risks in the workplace, fulfilling the obligations envisaged by the regulations in force and observing the instructions given by the persons in charge of this.

Art. 8 - Competent Organizational Unit and Person Responsible for Proceedings

Pursuant to Law no. 241/1990 and subsequent amendments and the "Regulations on administrative procedures of the University of Florence", the competent organizational unit is the Dipartimento di Lettere e Filosofia, Via della Pergola no. 60, tel. +39 0552756200.

The person responsible for the procedure is Elena Batzu, tel. +39 0552756207 (elena.batzu@unifi.it).

THE DIRECTOR OF THE
DIPARTIMENTO DI LETTERE E FILOSOFIA
Prof. Simone Magherini

Application Form

To Prof. Simone Magherini, Director of
the Dipartimento di Lettere e Filosofia

To Prof.ssa Francesca Maltomini
Director of the Istituto Papirologico 'G. Vitelli'

The undersigned, Surname _____ First name _____;

REQUESTS

to participate in the comparative assessment procedure for the award of 12 award
scholarships for the "Summer Institute in Papyrology 2024", to be held at the Istituto
Papirologico 'G. Vitelli' (University of Florence), 1-26 July 2024.

To this end, aware of the criminal liability that can be incurred in the event of a false
declaration¹,

HEREBY DECLARES

- 1) date of birth _____ place of birth _____
- 2) residence address _____ street _____
postcode _____ email _____; to be in possession of
_____ citizenship
- 3) to be in possession of:
 - Master's Degree in _____ received from the the
University of _____ issued on _____
 - or equivalent Degree (specify):

and (*if applicable*)

to be in possession of the following further qualifications (PhD or others):

The undersigned herewith attaches **a curriculum vitae (with a thorough
accounting of all language preparation)**, a scan of a **valid identification
document**, a **cover letter** (maximum two single-spaced pages).
Two recommendation letters from scholars who can speak to the candidate's
academic preparation and suitability for the program should be sent by the referees
directly to this address: elena.batzu@unifi.it .

The undersigned declares that the documents attached are true to the originals;

¹ pursuant to art. 19, 19 bis, 46 and 47 of Presidential Decree 445/2000

The undersigned declares to be aware that the personal and / or sensitive and judicial data transmitted with the application, pursuant to the University Regulations implementing the personal data protection code held by the University of Florence and the University Regulations for the processing of sensitive and judicial data, will be processed for the purposes of managing the selection procedure;

The undersigned undertakes to send prompt notification of any changes in the contact details that may occur after the date of submission of this application.

Place and date_____

Signature
